

“YEAR OF RESOURCEFULNESS “

PUBLIC SERVICE MINISTRY

CIRCULAR MEMORANDUM NO.10/84

REFERENCE NO. PS:42/1 ⁱⁱⁱ

FROM: Permanent Secretary,
Public Service Ministry

TO: All Permanent Secretaries,
Heads of Departments, and
Regional Executive Officers

SUBJECT:
Inventory of Buildings (except living quarters)
occupied by Government Agencies.

DATE: 1984-05-16

This Ministry is compiling an Inventory of Buildings occupied by Government Agencies in the Public Service for all purposes (except for living quarters) and to this end your are requested to submit the information relating to your agency on the attached form, on or before May 31 1984.

2. Your full co-operation on this matter will be appreciated.

.....
E.F.Barrington
For Permanent Secretary,
PUBLIC SERVICE MINISTRY

C.C : Vice President,
Social Infrastructure

NAME OF AGENCY:.....

LOCATION OF BUILDING	USAGE (e.g. Office, Bond, Clinic, store)	OWNERSHIP Government/Private	IF PRIVATELY OWNED		
			Name & Address of Owner	Monthly Rental	Agency Paying Rental

NAME OF AGENCY:.....

LOCATION OF BUILDING	USAGE (e.g. Office, Bond, Clinic, store)	OWNERSHIP Government/Private	IF PRIVATELY OWNED		
			Name & Address of Owner	Monthly Rental	Agency Paying Rental